

ASSESSMENT # 3

Total Marks: 30

- 1. Give short answers to the following questions:**
 - i. What is meant by the term 'Non-Address Information'? Provide examples**
 - ii. What is postal automation and how can it be beneficial?**
 - iii. List several examples of hazardous and illegal items that cannot be posted.**
- 2. For a package to arrive in good condition at its destination, it's important to observe four basic principles in packaging your shipments. Discuss.**
- 3. Provide examples of when Insurance, Registered Mail and Special Handling may be required. Explain the benefits of each.**