

ASSESSMENT # 2**Total Marks: 30**

Answer the following questions:

Q: 1: Short Questions. (15)

- I. What is the difference between a primary and a secondary source?
- II. Why is it important to evaluate all sources? and how is this done?
- III. What are the four popular styles of documentation.
- IV. How would you write an outline for a draft?
- V. What is the importance of internet for research work.

Q:2: Outline some important points to remember when reviewing presentation. (7)

Q:3: Write a note on "The Dewey Decimal System". (8)