

ASSESSMENT # 1**Total Marks: 30****1. Multiple Choice Questions:****(10)**

- i. What are the five project management process groups, in order?
 - a. Initiation, Executing, Planning, Controlling, and Closing
 - b. Initiation, Controlling, Planning, Executing, and Closing
 - c. Initiation, Planning, Controlling, Executing, and Closing
 - d. Initiation, Planning, Executing, Controlling, and Closing
- ii. A project is considered successful when:
 - a. The product of the project has been manufactured.
 - b. The project's sponsor announces the completion of the project.
 - c. The product of the project is turned over to the operations area to handle the ongoing aspects of the project.
 - d. The project meets or exceeds the expectations of the stakeholders.
- iii. You are the project manager for a large construction project. The project objective is to construct a set of outbuildings to house the Olympic support team that will be arriving in your city 18 months from the project's start date. Resources are not readily available, as they are currently assigned to other projects. Jack, an expert crane operator, is needed for this project two months from today.
Which of the following skills will you use to get Jack assigned to your project?
 - a. Negotiation and influencing skills
 - b. Communication and organizational skills
 - c. Communication skills
 - d. Problem-solving skills
- iv. The amount of authority a project manager possesses can be related to:
 - a. The project manager's communication skills
 - b. The organizational structure
 - c. The amount of authority the manager of the project manager possesses
 - d. The project manager's influencing skills

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- v. Your company manufactures small kitchen appliances. They are introducing a new product line of appliances in designer colours with distinctive features for kitchens in small spaces. These new products will be offered indefinitely beginning with the release of the spring catalog. Which of the following is true?
- a. This is a project because this new product line has never been manufactured and sold by this company before
- b. This is an ongoing operation because the company is in the business of manufacturing kitchen appliances. Introducing designer colors and features is simply a new twist on an existing process.
- c. This is an ongoing operation because the new product line will be sold indefinitely. It's not temporary.
- d. This is not a project or an ongoing operation. This is a new product introduction not affecting ongoing operations.

2. Shorts Questions:

Please refer to Assignment Cover sheet (10)

- What is the difference between a project and routine work?
- Briefly outline the tasks that a project manager performs during the course of his project.
- Describe different stages of the project life cycle.
- Outline the key skills every good project manager should possess.
- It is said that there are five process groups and nine knowledge areas in project management. Name all the process groups and knowledge areas.

Activity

(10)

Use this activity to define the key activities of a project within your organisation -

- Select a project that you have been involved in or affected by during the past year.
- Identify what the different stages were and approximately how long each stage lasted.
- Note the key activities of each stage.

Project title:

Stage

Length of time involved

Key activities

Student Statement:

By submitting this assignment, I confirm that this is my own work.

Student Signature		Date	09/03/17
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For Tutor / Assessor Use Only

Total Marks	
Marks Obtained	
Percentage / Grade	



Student Name:	Jasper J. ketibuah
Student Number:	6591
Course:	Project Management
Assignment NO:	01

Marking Criteria:

We expect the learners to write minimum one well expressed point in three lines against each allocated mark. This means one needs to write 15 lines with 5 well expressed points to get high grades for a 5 marks question.

For high grades use examples and illustrations where appropriate.

Short Questions:

i. A project is simply the application of techniques, skills, tools to project activities in order to get the desired outcome, usually projects are finite, they have an end time is usually for a period of time. Whilst routine is a set of activities we tend to perform on a routine basis. A typical of a project could be a building a well furnished house, and typical example of routine work could be sweeping around to keep the house tidy or painting the house any time the paints tends to fade away.

ii.

iii. Stages of the Project life cycle: 1. Initiation, Planning, Execution, Monitoring/ Control, Closure
Initiation: With this stage we basically define what the project is all about, what the project intends to solve, for instance we want to build a house, initiation stage will define what the house would actually be used for, public use or private use?

Planning: At this stage we define the scope, budget, schedule, quality, cost of the project, a typical example is planning to build a house as a project. we define how much we have (budget), when we want the house to be completed time, how much is going to cost the entire building of the project. We also analysis the risks associated with building a house like rain storms

Execution: At this stage, we start the actual work on what has been planned. We get the human personnel and get to work.

Control / Monitoring: At this stage we ensure the right thing are done with the building of a house project for instance we make sure the right type of bricks and iron rods are used, foundation and rooms are of better quality

Closure: We make sure stakeholders are happy, with the delivered project, we learn from our mistakes and the completed house is handed over to the stakeholder.

iv. 1. Good communication skills 2. Great Interpersonal skill 3. Influential skill, 4. Problem solving skills, 5. Budgeting skills, 6. Negotiation skills

v. Initiation, Planning, Execution, Monitoring/ Control, Closure

1. Project Integration Management

2. Project Scope Management

3. Project Time Management

4. Project Cost Management

5. Project Quality Management

6. Project Human Resource Management

7. Project Communications Management

8. Project Risk Management

9. Project Procurement Management

Activity: i

i. Building a house

ii. stage	Period	Key Activities
1. Foundation	10 days	Laying a solid foundation with concrete
2. Laying of bricks	15 days	laying of different sizes of bricks and plastering
3. Roofing	5 days	fixing aluminium sheets
4. Tiling	7 days	laying tiles in bathrooms and living rooms
5. Internal furnishing	8 days	fixing drainage system, and furnitures