

New South Wales



IPWEA

INSTITUTE OF PUBLIC WORKS
ENGINEERING AUSTRALASIA

CONTRACT ADMINISTRATION & CONTRACT LAW



CONTRACT ADMINISTRATION & CONTRACT LAW

This program covers the administration of local government contracts and the basic elements of contract law.

Administration of contracts applies to contracts being carried out by internal or external providers and the program will look at the process from the selection of the contractor through to practical completion.

Contract Law, will include various features and changes in standard form contracts used in civil works. Current requirements and foreshadowed developments for NSW public sector contracting will be covered with particular reference to local government.

The program will provide an understanding of standard form contracts and of risk sharing as affected by the form of contract. You will be made aware of latent and other conditions and get an overview of the duties and discretions of the superintendent. You will be informed about contract terms, contract documents and some features and changes in the standard form contract documents.

The program is designed for local government practitioners including engineering, finance, administration and any other managers who are involved in the decision making process, administration and management of Contracts.

WHO SHOULD ATTEND:

- Building and Engineering Managers
- Engineers
- Project Managers
- Any persons required to interact directly with contract administration personnel

Contact

IPWEA NSW PROFESSIONAL DEVELOPMENT COORDINATOR

E: PD@ipwea.org T: 02 8267 3001 F: 02 8267 3071 W: www.ipwea.org/nsw

A: IPWEA, Level 12, 447 Kent Street, Sydney NSW 2000 ABN: 35093562602



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COURSE TOPICS

IPWEA NSW has developed a two-day workshop that covers all of the major aspects of contract administration & contract law

- Forming contracts;
- Typical components of contract documents;
- Specification writing;
- Right and obligations of those involved in a contract;
- Claims management;
- Quality time and costs;
- Variations, extension of time, practical completion.

PRESENTER: TOM ANDERSON

Associate Professor Tom Anderson has over 20 years industry experience in civil and structural infrastructure projects. Currently Prof Anderson is employed as Associate Dean of the Faculty of Engineering and IT for the University of Technology, Sydney. He is responsible for the International and Enterprise Development portfolio. He lectures in the postgraduate management subjects "Judgment and Decision Making" and "Leadership and Responsibility".

REGISTER AT: www.ipwea.org/nsw

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