

ASSESSMENT**Total Marks: 30****Answer the following questions:****Q: 1:** Short Questions**(15)**

- I. List some common types of technical training.
- II. Describe a few ways of restricting internet access.
- III. Outline some tips for making the most of technical training.

Q: 2: Discuss the basic steps for setting an IT budget.**(7)****Q: 3:** Make a comparison between uncontrolled and controlled networks.**(8)**

Q1: Using a computer programme to learn read materials or e-learning.

II: Sign in as an honour system. Block certain websites or allot times for use.

III: Get all staff together to make the best use of time & money. Keep training up even after courses.

Q2: Preparing drafts for Budgets. / Look at a realistic Budget / Finalise Budgets.

Q3: uncontrolled networks are where each computer is individually run on individual servers
controlled network is one server is connected to computers - (plural) this is generally better for bigger companies.